

# **Castle Community Meeting**

**DATE:** Thursday, 4 September 2014  
**TIME:** 6:00 pm  
**PLACE:** THE TEA ROOM - FIRST FLOOR,  
TOWN HALL, TOWN HALL  
SQUARE, LEICESTER, LE1 9BG

From 6.00 – 6.15pm there will be an opportunity to meet Ward Councillors, and supporting officers with responsibility for Castle Ward.

**YOUR community. YOUR voice.**

**Your Ward Councillors are:**

**Councillor Neil Clayton  
Councillor Patrick Kitterick  
Councillor Lynn Senior**

## Conduct Guidance

The behaviour of people at ward community meetings is important to the success of the meeting. Everyone attending today's meeting is kindly asked to comply with the following arrangements:

- Respect the views of others
- Keep to the Agenda
- One person speaks at a time
- Keep disruption to the minimum (mobile phones on silent) and no side discussions

If anyone does not comply with the guidance, they may be warned that they may be asked to leave the meeting.

## Making Meetings Accessible to All

**Access** – Meetings are held in a variety of community venues. We will only hold meetings in venues where there is suitable access for wheelchairs. If you have any concerns about accessing a venue by wheelchair, please contact the Democratic Support Officer on the number given below. If you feel you may not be able to hear what's being discussed at a meeting please contact the Democratic Support Officer on the number below.

### Braille / Audio tape / Translation

If you require this please contact the Democratic Support Officer (production times will depend upon equipment/facility availability).

**Social Media** - The Council is committed to transparency and supports efforts to record and share reports of proceedings of public meetings through a variety of means, including social media. If you wish to film proceedings at a meeting please let us know as far in advance as you can so that it can be considered by the Chair of the meeting who has the responsibility to ensure that the key principles set out below are adhered to at the meeting.

Key Principles. In recording or reporting on proceedings you are asked:

- ✓ to respect the right of others to view and hear debates without interruption;
- ✓ to ensure that the sound on any device is fully muted ;
- ✓ where filming, to only focus on those people actively participating in the meeting;
- ✓ where filming, to (via the Chair of the meeting) ensure that those present are aware that they may be filmed and respect any requests to not be filmed.

## **1. INTRODUCTIONS**

The Chair will introduce those present and make any necessary announcements.

The Chair and any other Councillors who are present will make any declarations as required by the Councillors' Code of Conduct.

## **2. APOLOGIES FOR ABSENCE**

## **3. ACTION LOG**

**Appendix A**

The Action Log of the previous Castle Community Meeting held on 3 June 2014 is attached for information and discussion.

## **4. NEW WALK CENTRE DEMOLITION**

An update will be given by officers leading on the New Walk Centre demolition project.

## **5. CLARENDON PARK / ADDERLEY ROAD PLAYGROUND**

A discussion around access to the playground will be held, and residents will be asked for their views.

## **6. COMMUNITY LIAISON PILOT**

A representative from Leicester University will be present to talk about the project being run by the Student Union.

## **7. HOUSES IN MULTIPLE OCCUPANCY / LETTING BOARD UPDATE**

An update will be provided at the meeting on the Council's policy on Houses in Multiple Occupancy, and Letting Boards.

## **8. BOUNDARY REVIEW**

An explanation of the proposed ward boundary changes will be given, and its effect on Castle Ward.

## **9. POLICE UPDATE**

There will be an update on policing issues in Castle Ward.

## **10. CITY WARDEN UPDATE**

The City Warden will provide an update on issues in Castle Ward.

## 11. COMMUNITY MEETING BUDGET

## Appendix B

**Councillors are reminded that they will need to declare any interest they may have in budget applications.**

- a) An update will be given on the Ward Community budget; and
- b) A list of grant applications submitted for consideration at this meeting is attached.

## 12. ANY OTHER BUSINESS

### **Help us to make improvements!**

Please help us to improve Community Meetings by filling in an **Evaluation sheet** to let us know what you thought of the meeting. Thank you.

### **For further information, please contact**

Hetha Copland (Neighbourhood Development Manager)  
Phone Number: 0116 454 1837  
Email: Hetha.Copland@leicester.gov.uk

or

Angie Smith (Democratic Support Officer)  
Phone Number: 0116 454 6354  
Email Address: angie.smith@leicester.gov.uk

Or

[www.leicester.gov.uk/communitymeetings](http://www.leicester.gov.uk/communitymeetings)

# Appendix A

## CASTLE COMMUNITY MEETING

TUESDAY, 3 JUNE 2014

St James the Greater Church, 216 London Road, Leicester, LE2 1NE

<b>NO</b>	<b><u>ITEM</u></b>	<b><u>ACTION REQUESTED AT MEETING</u></b>
1.	<b>INTRODUCTIONS</b>	Councillors Clayton, Kitterick and Senior introduced themselves and Councillor Kitterick indicated that he would Chair the meeting.
2.	<b>APOLOGIES FOR ABSENCE</b>	There were no apologies received.
3	<b>DECLARATIONS OF INTEREST</b>	Councillor Senior declared that her partner was employed by the Council and that his role involved advice on transport matters when planning applications were being considered. She advised that she would therefore not make any comments at the Community Meeting on relevant current or imminent planning applications if these were discussed.
4.	<b>MINUTES OF PREVIOUS MEETING</b>	<p>Councillor Senior requested that her declaration in the minutes of 3<sup>rd</sup> February required amendment to read as above. She also requested she be included in the previous minutes' declaration on the organisation of the Summer Arts and Crafts Fair being the subject of a bid for grant funding.</p> <p>Subject to the above amendments, the minutes of the previous Castle Ward Community Meeting held on 3<sup>rd</sup> February 2014 were approved.</p>
5.	<b>KASABIAN CONCERT</b>	<p>Present at the meeting were representatives from the Festivals Team and Traffic Team at Leicester City Council, and Live Nation, organisers of the event.</p> <p>It was established that:</p> <ul style="list-style-type: none"><li>• Letters with contact details during the course of the event would be given to households in the area;</li><li>• A letter would be given to residents 7-10 days before the event outlining parking controls in the area, and details of road closures. Roads would be kept clear for emergency access, and there would be a larger number of traffic wardens in the area;</li><li>• Traffic permits would be issued on request to residents, but the number of permits would be limited to one per household. A compelling case could be made for care providers;</li><li>• Fencing would be installed by the organisers around the wildlife area on the park and the war memorial to prevent damage, and as much of the park would be made available to the</li></ul>

		<p>community as possible;</p> <ul style="list-style-type: none"> <li>• There would be around 450 staff and additional resources from the Police, paid for by Live Nation. A Community Response Team and hotline number would be in place on the night;</li> <li>• Crowds leaving en masse from the event would be managed with the closure of London Road down to Waterloo Way from 21.00 – 23.45 hours. Residents requested a letter to this effect be sent to residents on London Road;</li> <li>• Public transport had increased the number of late buses from the city centre;</li> <li>• One-way streets would temporarily become two-way to allow resident access, and roads would be stewarded at all times;</li> <li>• Ward Councillors would be in the area on the night, and would act as advocates for residents.</li> </ul>
6.	<b>STUDENTS IN THE COMMUNITY</b>	<p>Representatives from Leicester University Students Union were present, and provided the following information:</p> <ul style="list-style-type: none"> <li>• The Students Union was the port of call for student behaviour problems;</li> <li>• An initiative on identifying a student in houses of multiple occupation (HMOs) to become 'House Champions', an identified contact for the police and for other student to resolve issues was being planned;</li> <li>• The Police gave inductions to students each year with regards to respect for others amongst other topics;</li> <li>• An email was sent every term reminding students of their responsibilities in the community;</li> <li>• Community liaison meetings were held with the University, residents and security services to discuss local issues:</li> <li>• New Walk residents requested they be invited to the meetings to discuss local issues;</li> <li>• Details of community voluntary schemes could be forwarded to the students careers service;</li> <li>• The Student's Union worked with City Wardens to inform students of the bulky collection scheme for large items when leaving residencies.</li> </ul>
7.	<b>LETTINGS BOARD POLICY</b>	No update was received, and the agenda item would be brought to the next meeting.
8.	<b>DATE OF QUEENS ROAD SUMMER FAIR</b>	The Queens Road Summer Fair would take place on Sunday 15 <sup>th</sup> June. Up to 50 stalls, shops and bars on Queens Road would take part.

		<p>The Chair was handed to Councillor Clayton. Councillor Kitterick left the meeting at this point.</p>
9.	<b>POLICE UPDATE – BURGLARY REDUCTION SCHEME</b>	<p>An update by Sergeant Millward was noted.</p> <ul style="list-style-type: none"> <li>• 50 properties in Clarendon Park had received new locks, bolts and window alarms. If residents wanted to take advantage of the scheme, they should contact the police for information.</li> <li>• There had been 12 requests for alleygates in Castle Ward.</li> <li>• There had been an increase in burglary based on the same period for 2013.</li> <li>• Burglaries other than dwelling had seen a slight reduction.</li> <li>• Theft from persons had increased, and the police were working with universities and residents to inform them of safety. The Police requested that residents report anything they believed was suspicious on telephone number 101, and not assume that other people had reported issues.</li> <li>• The police would ensure resources were invested in the right place and measures were in place for each type of crime.</li> </ul>
10.	<b>COMMUNITY WARD BUDGET</b>	<p>Noted that the following grant applications had been approved by Councillors under the fast-track procedure (grants of £500 or less) since the last meeting:</p> <p>Application 1830 for grant of £75.00. Robert Perrin, renovation of hanging baskets handed out to Edward Road residents.</p> <p>Application 1831 for grant of £489.50. Vicky Hudson, Parks Services, Leicester City Council, Victoria Park.</p> <p><b>Applications considered at the meeting:</b></p> <p>Application 0017 for a grant of £1,000. Shama Womens Centre, computers to help local women aim higher. The application was supported for the amount of £1,000</p> <p>Application 1832 for grant of £740. Peter White, Tuesday Group, Wild Honey Project. The application was supported for the amount of £740.</p> <p><b>Applications deferred pending further information:</b></p>

		<p>0019 Matchpoint Management, Leicester Parks Tennis Programmes 2014 - £1,100</p> <p>1839 Manpreet Kaur, Indian Dance Fitness for All - £360</p> <p><b>Applications not supported:</b></p> <p>1013 David Parkin, Bradgate Mental Health Unit – the bid was not considered to be specific for Castle residents.</p> <p>0024 Highfields Play Action, Highfields Rangers Community Family Fun Day</p>
<p>10.</p>	<p><b>ANY OTHER BUSINESS</b></p>	<p><u>City Warden Update</u></p> <p>Projects monitoring waste disposal in Newport Place had been successful. One resident had not been compliant and was awaiting prosecution.</p> <p>Bins on Streets – 90% of bins were now removed following waste collection in Walnut Street area. City Wardens would now target students and landlords in the Clarendon park area</p> <p>Some residents on Thirlmere Street had received fines for not removing bins.</p> <p>City Wardens were involved on the day Leicester City Football Club paraded through the city centre on an open top bus, and would be involved in the visit of the Queen’s Baton to the city on 10<sup>th</sup> June 2014.</p> <p>There were ongoing cases for flyposting.</p> <p>Powers had been given to City Wardens to clear alleyways.</p> <p>In conjunction with the Handy Person service, an alleyway gate in Filbert Street had been fixed.</p> <p>The new number to call for environmental issues was 0116 454 1001.</p> <p><u>Bee Project</u></p> <p>A project between Leicester City Council, Friends of the Earth, Local Wildlife Trust and Leicester, Leicestershire and Rutland Bee Project had been successful on Troon Way. Permission was being sought to use St Mary’s Triangle for the same project in September 2014, to sow bee-friendly flowers to</p>



		<p>attract bees, which were in massive decline. The only cost to the council would be the initial digging of the site. Provisional permission had been given by Victoria Hudson, Leicester City Council Parks Services for the project</p> <p>Councillor Clayton advised he would also look at using the banks on Waterloo Way for the same project.</p> <p><u>Date of the next meeting</u></p> <p>The next meeting will take place on 4<sup>th</sup> September 2014.</p>
<b>11.</b>	<b>CLOSE OF MEETING</b>	The meeting closed at 8.15 pm.





